

29 May 2015

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To: The Members of the Overview and Scrutiny Committee of the North Hertfordshire District Council

(Councillors Cathryn Henry (Chairman), Steve Hemingway (Vice-Chairman), Clare Billing, Bill Davidson, Jean Green, Sal Jarvis, David Leal-Bennett, Ben Lewis, Sandra Lunn, Paul Marment, Gerald Morris, M.R.M. Muir, Janine Paterson, Frank Radcliffe, Mike Rice and Deborah Segalini).

[Substitutes: Councillors Alan Bardett, John Bishop, John Booth, S.K. Jarvis, Ian Mantle, Alan Millard, Adrian Smith and Michael Weeks]

You are invited to attend a

MEETING OF THE OVERVIEW AND SCRUTINY COMMITTEE

to be held in

**COUNCIL CHAMBER, COUNCIL OFFICES, GERONON
ROAD, LETCHWORTH GARDEN CITY**

on

TUESDAY, 9 JUNE 2015

at

7.30 p.m.

Yours sincerely,



David Miley
Democratic Services Manager

AGENDA
PART I

ITEM	PAGE
1. APOLOGIES FOR ABSENCE	-
2. MINUTES – 17 MARCH 2015	-
<p>To take as read and approve as a true record the Minutes of the meeting of the Overview and Scrutiny Committee held on 17 March 2015.</p>	
3. NOTIFICATION OF OTHER BUSINESS	-
<p>Members should notify the Chairman of other business which they wish to be discussed by the Committee at the end of the business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency.</p> <p>The Chairman will decide whether the item(s) raised will be considered.</p>	
4. CHAIRMAN'S ANNOUNCEMENTS	-
<p>Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chairman of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest which requires they leave the room under Paragraph 7.4 of the Code of Conduct, can speak on the item, but must leave the room before the debate and vote.</p>	
5. PUBLIC PARTICIPATION	-
<p>To receive petitions, comments and questions from members of the public.</p> <p>Public participation requests received within the agreed time will be notified to Members as soon as practicable.</p> <p>Members of the public who have contributed to Task and Finish groups are invited to attend the meeting at which the report is presented.</p>	
6. URGENT/GENERAL EXCEPTION ITEMS	-
<p>The Chairman to report on any urgent or general exception items which required his agreement. At the time of printing the agenda, the Chairman had not agreed any urgent or general exception items.</p>	

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<p>7. CALLED-IN ITEMS</p> <p>To consider any matters referred to the Committee for a decision in relation to a call-in of a decision. At the time of printing the agenda, no items of business had been called-in.</p>	-
<p>8. PRESENTATION BY THE PORTFOLIO HOLDER FOR WASTE, RECYCLING AND ENVIRONMENT</p> <p>To receive a presentation from Councillor Peter Burt, Portfolio Holder for Waste, Recycling and Environment.</p>	-
<p>9. MEMBERS' QUESTIONS</p> <p>To receive and respond to any questions from Members either set out in the agenda or tabled at the meeting.</p>	-
<p>10. REGULATION OF INVESTIGATORY POWERS ACT UPDATE REPORT OF THE ADVISORY AND LITIGATION SOLICITOR</p> <p>To update the Committee on the Council's current use of RIPA.</p>	1
<p>11. PERFORMANCE INDICATOR MONITORING – YEAR END 2014/15</p> <p>To consider the Performance Indicator information for the Year End 2014/15</p>	5
<p>12. MONITORING REPORT ON PROJECTS IN THE PRIORITIES FOR THE DISTRICT 2014/15 REPORT OF THE HEAD OF FINANCE, PERFORMANCE AND ASSET MANAGEMENT</p> <p>To consider delivery against the key projects as stated in the Priorities for the District 2014/15</p>	17
<p>13. COMMENTS, COMPLIMENTS AND COMPLAINTS (3CS) FULL YEAR UPDATE – 1 APRIL 2014 TO 31 MARCH 2015 REPORT OF THE STRATEGIC DIRECTOR OF CUSTOMER SERVICES</p> <p>To consider the summary of Comments, Compliments and Complaints (3Cs) received by North Hertfordshire District Council between 1 April 2014 and 31 March 2015.</p>	25
<p>14. STRATEGIC OUTLINE CASE FOR WASTE AND STREET CLEANING SERVICES FOR NORTH AND EAST HERTFORDSHIRE DISTRICT COUNCILS REPORT OF THE HEAD OF LEISURE AND ENVIRONMENTAL SERVICES</p> <p>To consider the Strategic Outline Case for Waste and Street Cleaning for North and East Hertfordshire District Councils.</p>	39

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15. THE FUTURE OF TASK AND FINISH GROUPS	-
The Chairman to introduce a discussion regarding the future of Task and Finish Groups.	
16. RESOLUTIONS OF THE OVERVIEW AND SCRUTINY COMMITTEE REPORT OF THE SCRUTINY OFFICER	67
To consider the outcome of Overview and Scrutiny Committee resolutions.	
17. OVERVIEW & SCRUTINY COMMITTEE WORK PROGRAMME REPORT OF THE SCRUTINY OFFICER	77
To consider the issues that the Overview and Scrutiny Committee plans to review at future meetings and the activities of its sub-groups.	
18. EXCLUSION OF PRESS AND PUBLIC	85
To consider passing the following resolution:	
That under Section 100A of the Local Government Act 1972, the Press and Public be excluded from the meeting on the grounds that the following reports will involve the likely disclosure of exempt information as defined in Paragraphs 3 and 5 of Part 1 of Schedule 12A of the said Act.	
19. STRATEGIC OUTLINE CASE FOR WASTE AND STREET CLEANING SERVICES FOR NORTH AND EAST HERTFORDSHIRE DISTRICT COUNCILS REPORT OF THE HEAD OF LEISURE AND ENVIRONMENTAL SERVICES	87
To consider the Strategic Outline Case for Waste and Street Cleaning for North and East Hertfordshire District Councils.	

The Overview and Scrutiny Committee Meetings for the Civic Year 2015 – 2016 will be held on:

21 July 2015

22 September 2015

8 December 2015

19 January 2016

22 March 2016.